

PLANNING COMMISSION

CITY HALL

PUBLIC HEARING/REGULAR MEETING

FEBRUARY 25, 2014 / 7:00 P.M.

MINUTES

PUBLIC HEARING

No Public Hearing

REGULAR MEETING

The regular meeting of the Arnold Planning Commission was called to order by Chairman Andrew Sutton at 7:00 p.m. The Pledge of Allegiance was recited by those in attendance.

ROLL CALL OF COMMISSIONERS: Del Williams, Jason Fulbright, Brian McArthur, Ralph Sippel (excused), Ted Brandt, Frank Kutilek (excused), Jeff Campbell, Andrew Sutton, Todd Teuscher, Mary Holden, Christie Hull-Bettale (excused), and Bob Sweeney (excused). 7 voting members present, 2 excused.

REVIEW AND APPROVAL OF AGENDA: Motion by Jeff Campbell to approve the agenda as presented. Second by Jason Fulbright. Voice Vote – *Unanimously Approved.*

APPROVAL OF MINUTES: Motion by Jeff Campbell to approve the minutes from the January 28, 2014 meeting as presented. Second by Del Williams. Voice Vote – *Unanimously Approved.*

QUESTIONS FROM THE FLOOR: None

STAFF REPORT:

- a. **Sign Code Committee:** Andrew Sutton, Frank Kutilek, Ted Brandt and Jason Fulbright.
Purpose: Make sure existing code is still relevant to current conditions and technology.
Scope and Areas of Consideration: Ted Brandt would like to engage the business community to get their opinions, good and bad, about our sign ordinance.

Brian McArthur suggested reviewing electronic signs, large scale digital versus fixed copy or in addition to fixed.

Jason Fulbright commented we need a way to advertise hidden businesses; make it easier to get sign to frontage and make it easier for landlords to update their signs for their tenants.

Jeff Campbell feels we need to review flashing, fluttering, and bright busy electronic signs.

Mary Holden questioned people in costumes standing close to streets – are there parameters or safe best practices established.

- b. **REVIEW OF BY-LAWS / HANDBOOK:** Mary Holden asked that the By-Laws be added to the Planning Commissioner's Handbook. She asked the Commissioners to re-read the documents in the tool box; know the Arnold codes; research issues; always be prepared; stay educated and take advantage of training.
- c. **NEW PLANNER / GIS EMPLOYEE:** The new Planner is Derek Redhead and will start on March 12. ESRI is hosting our mapping on the cloud for \$2,500 a year. We use ARC GIS software. Derek will be managing the mapping updates and organization.

Del Williams commented that there are minutes and meeting packets missing on the website. He would also like the Commissioner's names as well as all employees listed on the website. He feels all committees need to be identified and accessible on the website.

Jason Fulbright commented that minutes need to be approved before they are put on the website to avoid issues.

OLD BUSINESS: None

COMMISSIONERS REPORT: Ted Brandt commented that traffic conflicts may occur between Rally's and Dunkin Donuts.

Brian McArthur feels we are heading toward a slippery slope on the sidewalk issue. People do not understand about sidewalk easements and if the city is going to take them over, our code will need to be changed. Mary Holden stated that no sidewalk decisions have been made by Council. Planning Commission does not need to get involved.

Brian McArthur asked if the sidewalk is in the easement and not the right of way, who owns it? Mary stated that she feels if the sidewalk is in the easement, it's the homeowner. If it's in the right-of-way, it's for public use.

ADJOURNMENT: Motion by Ted Brandt to adjourn the meeting. Meeting adjourned at 7:55 p.m.

Respectfully Submitted,



Todd Teuscher
Planning Commission Secretary