# **Permit Overview**

## **Permit Submittal Checklist**

# □ Online Permit Application (MyGov)

Visit web.mygov.us and login with your Collaborator account. When you are making your new request, select "Fence Permit (R)" under Residential Minor Permit.

### ☐ Construction Plans

Submit digital construction plans with application, drawn to scale

## □ Contractor's Business License\*

Make sure your contractor has a City of Arnold business license

\* This step is not required if you are the resident and property owner and intend to construct the fence yourself.

# **Permit FAQs**

# What is MyGov and how do I use it?

MyGov is a web-based City Hall—where you can visit to make permit applications, request information, make reports, and more. Please see the blue "MyGov" brochure for more information.

# What needs to be included in the construction plans?

- Site plan or survey depicting all property lines, easements, existing structures on the site, and proposed fence location.
- Proposed fence height, orientation, and decorative detail including material, style, and color.

Samples of required construction plans for fences are available at arnoldmo.org or by request.

How long will it take to process my permit?

Typically up to five (5) business days.

# For more information:

Community Development Department Arnold City Hall 2101 Jeffco Blvd. Arnold, MO 63010

(636) 282-2378 www.arnoldmo.org

Office Hours: Monday - Friday, 8:00am to 4:30pm



This series is published by The City of Arnold, Missouri, Community Development Department, as part of a public information service.

These brochures have no legal status and cannot be used as an official interpretation of the various codes, regulations, and ordinances currently in effect. This is not intended to be an all exhaustive source of information on the subject matter. The City of Arnold accepts no responsibility to persons relying solely on this information.





**Home Improvements** 

What you need to know.





Dept. of Community Development (636) 282-2378 www.arnoldmo.org

The City of Arnold Community Development Department supports and encourages every resident's decision to improve their home. Permit applications, approval of plans, and inspection of work being done helps ensure your new fence meets minimum code requirements while improving your property.

We look forward to helping you!

# Do I need a permit?

The City requires a fence permit for all fences 36" or taller. However, all fences must meet Code requirements for location, materials, etc.

<u>Please note:</u> It is the responsibility of the applicant to ensure that the work being carried out is in compliance with the requirements of indentures, Homeowners Associations, etc.

## Before you dig

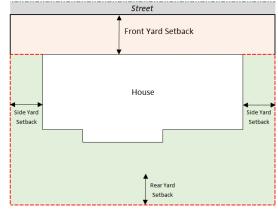
Reduce the risk of personal injury and property damage by contacting the Missouri One Call System to request to have the location of your utilities marked.

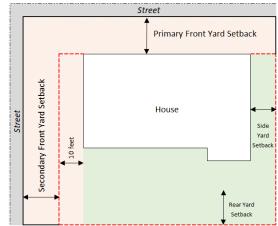


#### What rules are there for fences?

In residential districts, fences up to six (6) feet in height and decorative posts up to six and a half (6.5) feet are permitted in side and rear yards. On lots with more than one (1) street frontage (i.e. corner– and through-lots), fences may encroach up to ten (10) feet into required street yards other than the primary front yard (See diagrams).

In no case shall any fence be located within two (2) feet of the front property line or within a sight triangle.





The red dashed line shows an acceptable location for a typical fence on an interior lot (above) and a corner lot (below).

## Where is my property line?

It is the applicant's responsibility to verify the location of property or lot lines. A boundary survey completed by a Professional Land Surveyor is the preferred method of verifying lot lines.

Lot line disputes between neighbors are a civil matter and the City does not involve itself in these cases.

## What materials can I use?

For residential properties, the following fence materials are acceptable:

- Masonry
- Rigid synthetic materials (Vinyl, ABS, etc.)
- Wood
- Wrought iron, aluminum
- Chain link

Note: Barbed wire, razor wire, hardware cloth, electric, and wire mesh fences are strictly *prohibited*.

#### What else should I know?

Swimming pools require continuous fencing of the surrounding yard of at least four (4) feet in height.

All fences shall be erected so as to locate visible supports and other structural components toward the subject property (i.e., The finished side must face outwards). Shadowboxes meet this requirement.

A minimum three (3) foot wide emergency access opening or gate is required on any street side facing fence.

Please visit arnoldmo.org or contact the Community Development Department at (636) 282-2378 for more info.