

PLANNING COMMISSION

CITY HALL

PUBLIC HEARING/REGULAR MEETING

JANUARY 14, 2014 / 7:00 P.M.

MINUTES

PUBLIC HEARING

The public hearing was called to order by Chairman Brian McArthur at 7:00 p.m. Mr. McArthur informed those in attendance as to the procedures by which the public hearing would be conducted.

2013-31: MINOR RECORD PLAT, LONGVIEW DRIVE SUBDIVISION, 2112 LONGVIEW DRIVE: Brian McArthur read the staff report.

There being no questions or comments, the public hearing adjourned at 7:05 p.m.

REGULAR MEETING

The regular meeting of the Arnold Planning Commission was called to order by Chairman Brian McArthur at 7:05 p.m. The Pledge of Allegiance was recited by those in attendance.

ROLL CALL OF COMMISSIONERS: Del Williams, Jason Fulbright, Brian McArthur, Ralph Sippel, Ted Brandt, Frank Kutilek, Jeff Campbell, Andrew Sutton, Todd Teuscher, Mary Holden, Christie Hull-Bettale and Bob Sweeney (excused). 9 voting members present.

REVIEW AND APPROVAL OF AGENDA: Motion by Andrew Sutton to approve the agenda as amended to move the election of officers to the January 22, 2014 meeting. Second by Brian McArthur. Roll call vote: Del Williams, no; Jason Fulbright, yes; Brian McArthur, yes; Ralph Sippel, no; Ted Brandt, no; Frank Kutilek, no; Jeff Campbell, no; Andrew Sutton, yes; Todd Teuscher, yes. 4 yeas, 5 nays – ***Motion Failed – agenda stands as presented.***

APPROVAL OF MINUTES: Motion by Jeff Campbell to approve the minutes from the December 10, 2013 meeting as presented. Second by Ralph Sippel. Voice Vote – ***Unanimously Approved.***

QUESTIONS FROM THE FLOOR: None

7a. 2013-31: MINOR RECORD PLAT, LONGVIEW DRIVE SUBDIVISION, 2112 LONGVIEW DRIVE: Mary Holden suggested adding a condition of variance for front setback.

Ted Brandt asked if the roof indentures were resolved. Mary stated it is in the process.

Ted Brandt asked where the Ameren easement is needed. Dan Govero answered on the side of the lot not across the front.

Jeff Campbell would like to see revised maintenance agreement and revised plat.

Motion by Jeff Campbell to “table” 2013-31 until the documents are complete. Mary and city staff including the City Attorney will review the revisions. Jeff Campbell withdrew his motion.

Motion by Jeff Campbell to approve 2013-31, Minor Record Plat for a Subdivision of 2112 Longview Drive with the three (3) conditions:

1. We requested indentures or a legal document is prepared to address maintenance of the common elements for review and approval by City Staff before we sign on the record plat.
2. The applicant work with AmerenUE to satisfy their concern regarding the location of underground lines/easements and provide such documentation to City Staff before we sign the plat.
3. The variance is granted to the minimum lot frontage for 2A.

Second by Del Williams. Roll call vote: Del Williams, yes; Jason Fulbright, yes; Brian McArthur, yes; Ralph Sippel, yes; Ted Brandt, yes; Frank Kutilek, yes; Jeff Campbell, yes; Andrew Sutton, yes; Todd Teuscher, yes. 9 yeas, 0 nays – ***Motion Approved.***

STAFF REPORT:

- a. **Election of Planning Commission Officers – Chairperson, Vice-Chairperson and Secretary:**
Frank Kutilek nominated Andrew Sutton for Chairperson. Andrew Sutton nominated Brian McArthur.

- **Andrew Sutton is elected Chairman**

Jeff Campbell nominated Frank Kutilek as Vice-Chairman.

- **Frank Kutilek is unanimously elected Vice-Chairman by acclamation.**
- **Todd Teuscher is unanimously elected Secretary by acclamation.**

- b. **City Council Update:** Used Car Lot Ordinance was denied by the City Council.

OLD BUSINESS: None

COMMISSIONERS REPORT: Ted Brandt asked who is responsible for removing snow from the sidewalks. Mary stated it is up to the homeowner or business owner. City does not remove snow off sidewalks.

Andrew Sutton thanked the Public Works crew for their snow removal efforts.

Brian McArthur thanked everyone for their support over the last 5 years.

Ralph Sippel will not be at the January 22, 2014 meeting.

Del Williams stated his appreciation for the job Brian did as Chairman.

ADJOURNMENT: Meeting adjourned at 7:35 p.m.

Respectfully Submitted,

Todd Teuscher
Planning Commission Secretary