



**City Council Meeting
Council Chamber**

**May 18, 2023
7:00 P.M.**

Zoom Link – Internet Audio/Video:

<https://us02web.zoom.us/j/86554701253?pwd=WUxsbTU0c1pzVkplVEtQd0hzbktgdz09>

Dial-in Number: 312 626 6799

Meeting ID: 865 5470 1253

Passcode: 329252

AGENDA

1. Pledge of Allegiance and Opening Prayer
2. Roll Call
3. Business from the Floor
4. Consent Agenda
 - A. Regular Council Meeting Minutes from **May 4, 2023.**
 - B. Payroll Warrant **#T00442 in the Amount of \$332,134.05.**
 - C. General Warrant **#5834 in the Amount of \$979,300.83.**
5. Ordinances:
 - A. **Bill 2855** An Ordinance Providing for the Amendment of the Fiscal Year 2023 Budget.
6. Resolutions:
 - A. **Resolution #23-16** A Resolution Authorizing George Butler Associates, Inc. to Provide Professional Engineering Services Relative to Pomme Creek Bridges.

7. Motions:

A. A Motion to Approve Liquor License Applications

B. A Motion to Hold a Closed Session Immediately Following the City Council Meeting for the Purpose of Discussing Real Estate Pursuant to RSMo 610.021 (2).

8. Reports from Mayor and Council

9. Administrative Reports

10. Adjournment

Upon request, reasonable accommodations will be provided. Contact Tammi Casey, City Clerk, Arnold City Hall, 2101 Jeffco Boulevard, Arnold, Missouri 63010. Phone: 636-296-2100.

Mayor Pro-Tem Gary Plunk called the meeting to order at 7:05 p.m.

The council meeting was also presented live via Zoom Video Conferencing.

The pledge of allegiance was recited. Mayor Pro-Tem Gary Plunk offered the prayer.

ROLL CALL

Those present per roll call taken by City Clerk Tammi Casey: Mayor Ron Counts (excused), Moritz, Cooley, Mullins (excused), Plunk, Hood, Fulbright, McArthur, Fleischmann (via Zoom), Richison, Bookless, Lehmann (excused), Sweeney, Crutchley, Wagner (via Zoom), Kroupa and Chief Carroll.

BUSINESS FROM THE FLOOR

NONE

CONSENT AGENDA

- A. REGULAR COUNCIL MEETING MINUTES FROM APRIL 20, 2023**
- B. PAYROLL WARRANT #T00436 IN THE AMOUNT OF \$330,781.36**
- C. GENERAL WARRANT #5833 IN THE AMOUNT OF \$275,747.83**

Butch Cooley made a motion and so moved to approve the consent agenda. Seconded by Mark Hood. Roll call vote: Moritz, yes; Cooley, yes; Mullins, (excused); Plunk, yes, Hood, yes; Fulbright, yes; McArthur, yes; Fleischmann, yes; 7 Yeas: **Motion carried.**

ORDINANCES

BILL NO 2853 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARNOLD, MISSOURI, AMENDING CHAPTER 405 (ZONING) OF THE ARNOLD CODE OF ORDINANCES was read twice by City Clerk Tammi Casey. Roll call vote: Moritz, yes; Cooley, yes; Mullins, (excused); Plunk, yes, Hood, yes; Fulbright, yes; McArthur, yes; Fleischmann, yes; 7 Yeas: **Ordinance passed.**

BILL NO 2854 – AN ORDINANCE AMENDING THE “C-4” PLANNED COMMERCIAL DISTRICT FOR ARNOLD CROSSROADS BY ADDING OUTDOOR STORAGE AS PERMITTED USE AND FURTHER CLARIFYING DISTRICT REGULATIONS FOR A TRACT OF LAND LOCATED IN ARNOLD, MISSOURI was read twice by City Clerk Tammi Casey. Roll call vote: Moritz, yes; Cooley, yes; Mullins, (excused); Plunk, yes, Hood, yes; Fulbright, yes; McArthur, yes; Fleischmann, yes; 7 Yeas: **Ordinance passed.**

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Regular Meeting
May 4, 2023

RESOLUTIONS

RESOLUTION NO 23-15 – A RESOLUTION RE-APPOINTING AN INDIVIDUAL TO SERVE ON THE TOURISM COMMISSION

Jason Fulbright made a motion and so moved to approve Resolution No 23-15. Seconded by Brian McArthur. Roll call vote: Moritz, yes; Cooley, yes; Mullins, (excused); Plunk, yes, Hood, yes; Fulbright, yes; McArthur, yes; Fleischmann, yes; 7 Yeas: Resolution passed.

MOTIONS

A. A MOTION TO APPROVE LIQUOR LICENSE APPLICATIONS

Tammi Casey stated there was no business to bring forward from the Liquor Committee this evening.

REPORTS FROM MAYOR AND COUNCIL

NONE

ADMINISTRATIVE REPORTS


Chief Carroll – Informed everyone that the David Dorn Foundation has generously donated boots for all Arnold police officers.

Dave Crutchley – Informed everyone that the Farmers Market opens this Saturday with 51 vendors. Arnold Credit Union will be there selling reusable tote bags for \$3, and proceeds will be donated to the Veterans Memorial.

A motion to adjourn the meeting was made by Butch Cooley. Seconded by Jason Fulbright.

Voice vote: All Yeas.

Meeting adjourned at 7:15 p.m.



City Clerk Tammi Casey, CMC/MRCC-S

CITY OF ARNOLD, MISSOURI

ROLL CALL

MEETING: COUNCIL MEETING

DATE: 5/4/2023

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BILL NO - RESOLUTION - MOTION

		ROLL CALL	CONSENT AGENDA	BILL NO 2853	BILL NO 2854	RESOLUTION NO 23-15	
COUNCIL MEMBERS:							
MAYOR	<u>RON COUNTS</u>	EXCUSED					
COUNCIL:	<u>BILL MORITZ</u>	PRESENT	YES	YES	YES	YES	
COUNCIL:	<u>BUTCH COOLEY</u>	PRESENT	YES	YES	YES	YES	
COUNCIL:	<u>RODNEY MULLINS</u>	EXCUSED	EXCUSED	EXCUSED	EXCUSED	EXCUSED	
COUNCIL:	<u>GARY PLUNK</u>	PRESENT	YES	YES	YES	YES	
COUNCIL:	<u>MARK HOOD</u>	PRESENT	YES	YES	YES	YES	
COUNCIL:	<u>JASON FULBRIGHT</u>	PRESENT	YES	YES	YES	YES	
COUNCIL:	<u>BRIAN MCARTHUR</u>	PRESENT	YES	YES	YES	YES	
COUNCIL:	<u>EJ FLEISCHMANN</u>	VIA ZOOM	YES	YES	YES	YES	
CITY ADMINISTRATOR	BRYAN RICHISON	PRESENT	PARKS DIR:		DAVE CRUTCHLEY		PRESENT
CITY CLERK	TAMMI CASEY	PRESENT	PUBLIC WORKS:		JUDY WAGNER		VIA ZOOM
COM DEV	DAVID BOOKLESS	PRESENT	TREASURER:		DAN KROUPA		PRESENT
FINANCE DIRECTOR	BILL LEHMANN	EXCUSED	POLICE DEPT.		CHIEF CARROLL		PRESENT
CITY ATTORNEY	BOB SWEENEY	PRESENT					

BILL NO. 2855

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE
AMENDMENT OF THE FISCAL YEAR 2023 BUDGET.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ARNOLD, MISSOURI, AS FOLLOWS:

- Section 1. The Fiscal Year 2023 Budget adopted on August 25, 2022 has been reviewed and is hereby amended by reference. A copy of said budget adjustment is attached hereto and made a part hereof.
- Section 2. All subsequent interdepartmental or interfund budget line transfers and transfers from unassigned fund balance may be completed upon approval of the City Council.
- Section 3. This ordinance shall be in full force and effect upon its passage and approval and does not require codification.

READ TWO TIMES, PASSED AND APPROVED THIS 18th DAY OF MAY 2023.

Presiding Officer of the City Council

Mayor Ron Counts

ATTEST:

City Clerk Tammi Casey

1st reading: _____

2nd reading: _____

APPROVED AS TO FORM:

City Attorney Robert Sweeney

FY2023 Mid-Year Budget Adjustments

BALANCES AS OF 4/13/2023

FUND	DEPT #	DEPT NAME	GL #	GL NAME	Type	Current Budget	Activity	Encumbrances	Reserves	Budget Remaining	Budget Adjustment Amount	Explanation
0	105	Genl & Admin	43110	LEGAL	Expense	0	20,450	0	0	(20,450)	20,450	Transfer budget \$s between 105-43110 Legal and 105-42390 Miscellaneous
0	105	Genl & Admin	43290	MISCELLANEOUS	Expense	50,000	27,468	0	0	22,532	(20,450)	Transfer budget \$s between 105-43110 Legal and 105-42390 Miscellaneous
0	105	Genl & Admin	45190	OTHER	Expense	0	49,256	0	0	(49,256)	49,256	Legal settlement (33,164); 5 - granite park benches/memorials (20,205)
0	115	Information Technology	43240	DATA PROCESSING	Expense	330,831	236,674	94,697	0	(540)	184,811	\$22,000 Completes Wex and CityWorks Integration for Pub Works; \$31,000 MyGov management system for Comm Dev; \$800 Firewall extended maintenance; \$1,300 Backup appliance and maintenance for additional 3 years; \$300 Adaptive Ransomware Detection subscription; \$6,200 Microsoft Office licenses for police department; \$3,120 Requisition for additional hours with Tyler for ExecuTime; \$37,000 Cost increase on Microsoft Office 360 licensing; \$33,000 Continue Pentamotion access to archived financial records; \$1,224 Door Reader Cloud Access for Police Dept; \$3,067 Costar for Building Dept; \$7,800 (OpenGov) for Finance archived data access; \$38,000 Year 2 Tyler software
0	115	Information Technology	45250	EXPENDABLE EQUIPMENT	Expense	35,820	27,495	209	0	8,116	2,500	Assisted Listening System for Council Chamber with 4yr extended warranty
0	180	Attorney	43290	MISCELLANEOUS	Expense	0	3,984	6,954	0	(10,938)	6,110	Code supplements
0	191	Planning	43170	WEB SITE	Expense	0	3,413	0	0	(3,413)	5,112	CoStar Economic Development Software
0	191	Planning	44130	MILEAGE	Expense	330	0	0	0	330	(330)	Transferred to 191-45110 General Operating
0	191	Planning	44140	SEMINARS	Expense	3,750	5	0	0	3,745	(3,745)	Transferred to 191-45110 General Operating
0	191	Planning	44150	MEMBERSHIPS	Expense	2,600	222	0	0	2,378	(2,378)	Transferred to 191-45110 General Operating
0	191	Planning	45110	GENERAL OPERATING	Expense	5,500	15,390	1,614	0	(11,504)	6,453	HITS Scanning (formerly Microtek) - originally CARES \$'s - additional residual scanning
0	210	Police	43240	DATA PROCESSING	Expense	0	910	367	0	(1,277)	1,277	Cable drops not in original budget (Roll Call, Sgt Office)
0	210	Police	45140	DETECTIVE BUREAU	Expense	32,375	27,112	1,749	0	3,514	10,700	Add Lowes Check for 2 Flock Cameras
0	210	Police	46420	TECHNICAL EQUIPMENT	Expense	20,000	410	(160)	0	19,750	(1,277)	Budget dollars transferred to Data Processing (210-43240)
0	240	Building	43240	DATA PROCESSING	Expense	1,000	15,254	(6,946)	0	(7,307)	7,307	HITS Scanning (formerly Microtek) - originally CARES \$'s - additional residual scanning; transfer budget dollars from 240-43268 Abatement - Demolition
0	240	Building	43268	ABATEMENT - DEMOLITION	Expense	85,000	0	0	0	85,000	(7,307)	Transferred budget dollars to 240-43240 Data Processing
0	320	Street	49150	AUTOMOTIVE EQUIPMENT	Expense	51,574	79,101	0	0	(27,527)	20,000	Budget increase - Enterprise Leasing
0	330	Parks and Recreation	45010	ADVERTISING	Expense	3,000	2,599	0	0	401	2,500	Pomme creek sign rental + rest of park event advertising
0	330	Parks and Recreation	46410	BUILDINGS	Expense	4,000	9,177	550	0	(5,727)	8,727	To balance budget and enough for rest of year
0	410	Health	44140	SEMINARS	Expense	0	265	0	0	(265)	265	J Greffet LAGERS
0	410	Health	45110	GENERAL OPERATING	Expense	0	98	0	0	(98)	100	J Greffet LAGERS
0	420	Animal Control	44110	TRAVEL & LODGING	Expense	0	295	0	0	(295)	300	J Greffet LAGERS
0	420	Animal Control	46210	ELECTRIC	Expense	0	1,123	0	0	(1,123)	2,246	Missed in original budget
0	420	Animal Control	46220	GAS	Expense	0	44	0	0	(44)	88	Missed in original budget
0	420	Animal Control	46230	WATER	Expense	0	231	0	0	(231)	462	Missed in original budget
43	340	Recreation Center	43133	BANK ANALYSIS SERV CHG	Expense	0	117	0	0	(117)	300	To balance budget and enough for rest of budget (\$300 moved from 45250)
43	340	Recreation Center	43135	CREDIT CARD SERVICES	Expense	0	15,152	0	0	(15,152)	23,152	Nothing was originally budgeted. To balance and enough for rest of budget, \$9,152 MOVED FROM 45250; \$14,000 MOVED FROM 49130
43	340	Recreation Center	43240	DATA PROCESSING	Expense	450	0	1,200	0	(750)	750	Balance current budget (\$750 moved from 45250)
43	340	Recreation Center	45010	ADVERTISING	Expense	3,000	1,171	0	0	1,829	1,000	Ads + bid notices for projects at Rec center (\$1,000 moved from 45250)
43	340	Recreation Center	45090	EQUIPMENT RENTAL	Expense	15,000	576	0	0	14,424	(8,000)	Move \$8000 to birthday party supplies (45106)
43	340	Recreation Center	45106	BDAY PARTY SUPPLIES	Expense	15,000	11,338	0	0	3,662	8,000	Increased number of birthday party rentals (moved from 45090)
43	340	Recreation Center	45120	POOL SUPPLIES	Expense	5,100	10,394	0	0	(5,294)	7,294	Increase for outdoor pool + balance budget (moved from 45250)

FY2023 Mid-Year Budget Adjustments

BALANCES AS OF 4/13/2023

FUND	DEPT #	DEPT NAME	GL #	GL NAME	Type	Current Budget	Activity	Encumbrances	Reserves	Budget Remaining	Budget Adjustment Amount	Explanation
43	340	Recreation Center	45250	EXPENDABLE EQUIPMENT	Expense	30,000	9,646	(1,453)	0	21,807	(18,596)	Moving \$300 to 43133; \$9152 to 43135; \$750 to 43240; \$1,000 to 45010; \$7,294 to 45106; \$100 to 46110
43	340	Recreation Center	46110	TELEPHONE-REGULAR SERVICE	Expense	150	173	0	0	(23)	100	Move from 45250
43	340	Recreation Center	49130	LAND AND BUILDING	Expense	14,000	0	0	0	14,000	(14,000)	Move \$14000 to 43135
48	480	Storm Water	45090	EQUIPMENT RENTAL	Expense	20,000	22,781	(405)	0	(2,376)	25,000	Additional pump required on June Dr + additional sweeping
48	480	Storm Water	45210	PRINTING	Expense	500	0	2,800	0	(2,300)	2,300	Additional MS4 mailing required
48	480	Storm Water	45220	POSTAGE	Expense	0	2,940	0	0	(2,940)	2,940	Additional MS4 mailing required

TOTAL NET ADJUSTMENTS (ABOVE)		323,417
<u>BY FUND:</u>	Fund 00: General Fund NET:	293,177
	Fund 43: Rec Center NET:	0
	Fund 48: Stormwater NET:	30,240
	TOTAL NET:	323,417

Fund 00 General Fund - Percent to Original Budget	
Adjustments from Above:	293,177
Original Budget passed by Council:	18,505,091
Percentage Increase:	1.58%

Fund 48 Stormwater - Percent to Original Budget	
Adjustments from Above:	30,240
Original Budget passed by Council:	2,829,926
Percentage Increase:	1.07%

RESOLUTION NO: 23-16

A RESOLUTION AUTHORIZING GEORGE BUTLER ASSOCIATES, INC.
TO PROVIDE PROFESSIONAL ENGINEERING SERVICES RELATIVE
TO POMME CREEK BRIDGES.

BE IT RESOLVED by the Council of the City of Arnold, Missouri, that George Butler Associates, Inc. is hereby authorized to provide professional engineering services relative to the Pomme Creek bridges on Ozark Dr and Pomme Rd. in the amount of \$28,386.80.

A copy of said proposal is attached hereto and made a part hereof reference.

Mayor

Ron Counts

ATTEST:

City Clerk Tammi Casey

Date: _____



16305 Swingley Ridge Road
Suite 300
Chesterfield, MO 63017

May 8, 2023

Judy Wagner, P.E.
Director of Public Works
2900 Arnold Tenbrook Rd.
Arnold, MO 63010

SUBJECT: Proposal for the 2023 City of Arnold Bridge Repair Project

Judy:

Thank you for this opportunity to submit this proposal letter to provide professional engineering services on the above referenced project. The project will include the associated engineering work to provide the City with a bid package for the bridge maintenance work to be contracted out, as well as construction inspection during the repairs. Maintenance and engineering needs of the following bridges will be addressed:

Bridges requiring contracted maintenance work:

- | | |
|-------------------|------------------------------|
| 1. Bridge 0157002 | Pomme Road over Pomme Creek |
| 2. Bridge 0157008 | Ozark Drive over Pomme Creek |

Scope of Services

Engineering services shall include the following items:

1. Conduct bridge field assessments to confirm bridge maintenance needs and quantify repairs.
2. Provide a bid package set of details, sketches, material requirements, quantities and specifications for the bridge maintenance work noted above.
3. Provide an Engineer's Estimate of Probable Cost for the work.
4. Conduct a pre-bid meeting with all contractors wishing to propose on the work. This may include up to one site visit with the group of contractors to discuss any items in more detail.
5. Perform inspection of the repair work up to eight (8) hours per bridge.

Additional Services

1. Traffic control plans (Contractor to provide traffic control during construction meeting (MUTCD).
2. Hazardous material inspections.
3. Reviewing of the construction bid prices.
4. Permitting including but not limited to Corps of Engineers 404/401, excavation permits, land disturbance permits, clear air permits.

The total fee to provide the above services is \$28,386.80 as outlined in the attached fee schedule.

Sincerely,
GEORGE BUTLER ASSOCIATES, INC.

Ryan Hagerty, P.E.
Associate



2023 Bridge Repair Project
City of Arnold

Fee & Rate Schedule

CLASSIFICATION	PRI	ASC	AES1	AES2	AES3	CLI	TOTAL	Mileage	TOTAL	TOTAL
HOURLY CHARGEOUT RATE	\$280	\$230	\$132	\$125	\$115	\$100	HOURS		EXPENSES	COST
2023 Bridge Repair Project										
City of Arnold, MO										
Inspect two bridge structures, assess bridge maintenance/rehabilitation needs, prepare bridge maintenance bid package, inspect repair work.										
Bridge #0157002 Pomme Road							0		\$0.00	\$0.00
Site assessment and summary email		2		4			6	\$32.80	\$32.80	\$992.80
Bearing Repair							0		\$0.00	\$0.00
Calculate dead load service reactions for jacking		2		4	1		7		\$0.00	\$1,075.00
Details for shimming at all bearing locations		8		16	8		32		\$0.00	\$4,760.00
Cleaning and painting bearing notes		3		6	4		13		\$0.00	\$1,900.00
Repair notes for asphalt at end of bridge that may need repairs after jacking		1		2	1		4		\$0.00	\$595.00
Review of contractors girder jacking plan prior to construction. (Only 1 round of reviews provided)		4		4			8		\$0.00	\$1,420.00
Quantities		1		2			3		\$0.00	\$480.00
Construction Inspection (2 site visits during milestones and addressing questions)				8			8	\$32.80	\$32.80	\$1,032.80
Bridge #0157008 Ozark Drive							0		\$0.00	\$0.00
Site assessment and summary email		2		4			6	\$32.80	\$32.80	\$992.80
Seal deck and replace silicone sleas at ends of bridge		2		4			6	\$32.80	\$32.80	\$992.80
Clean rust from girder ends and paint							0		\$0.00	\$0.00
Cleaning and painting notes		3		6	4		13		\$0.00	\$1,900.00
Quantities		1		2			3		\$0.00	\$480.00
Construction Inspection (2 site visits during milestones and addressing questions)				8			8	\$32.80	\$32.80	\$1,032.80
Project Management										
Project Management	1	8					9		\$0.00	\$2,120.00
Material Specifications		2		4			6		\$0.00	\$960.00
Submit bid package for review		2		2	2		6		\$0.00	\$940.00
Revise bid package for review comments		2		2	4		8		\$0.00	\$1,170.00
Assemble Specifications Package for Bidding		4		4			8		\$0.00	\$1,420.00
Pre-bid meeting and project walk-thru		6		4			10	\$32.80	\$32.80	\$1,912.80
QA/QC	1	4		2			7		\$0.00	\$1,450.00
Invoices		2				3	5		\$0.00	\$760.00
GRAND TOTAL FOR DESIGN AND CONSTRUCTION SERVICES	2	59	0	88	24	3	176	\$196.80	\$196.80	\$28,386.80
Assumptions										
Traffic control plans not included in plan set										
Contractor to provide traffic control during construction meeting MUTCD										
All notes and details to be in JSP format										
Pomme Road bridge to be closed during construction										
No substructure repairs will be included										
No cost estimate will be provided										
No review of contractor traffic control plans										
No section loss repairs to the girders on the Pomme Rd. bridge										
Additional Services										
Traffic control plans										
Hazardous Material inspections										
Review of construction bids										
Permitting										